



DEFERRAL OF ADMISSION FOR UNDERGRADUATE STUDENTS

York University recognizes that after being newly admitted some applicants encounter unique personal circumstances that represent legitimate reasons for requesting a deferral of admission to the next academic session. **The University grants deferrals at its discretion, only in highly exceptional cases and on a restricted basis. All conditions must be satisfied before a deferral will be granted. Approval of deferral requests may be granted up to a maximum of one year.**

If you plan to complete any further studies at an accredited institution after being admitted to York, you will have to reapply for admission to a future session. Please **do not** use this form for reapplication.

Deferral of scholarships

A deferral of admission will include any automatic entrance awards (guaranteed and not subject to change from the amount of the initial offer). Scholarships that require an application are not eligible for deferral and will require submission of a new application by the appropriate deadline.

Deferral process

1. Request a deferral only after the University has offered admission.
2. Accept the offer of admission by the deadline stated on your offer letter.
3. Submit the Request for Deferral form (see reverse) before the start of classes (preferably **one month prior to the session to which you were admitted**). Include a statement outlining your need for a deferral and detail activities planned during the year of the deferral request. Keep a completed copy of the form.

4. Allow a few weeks for mail processing and then contact the Office of Admissions to confirm that our Request for Deferral form has been received.
5. De-enrol yourself from all courses before the deadline to drop courses without financial penalty as you're responsible for all fees associated with your studies at York (see the **York University Lecture Schedule** available at registrar.yorku.ca for course drop deadlines for each session).
6. Once your deferral is reviewed, the University will send an official decision by mail.

A deferral will not be granted under the following circumstances:

- If you complete further studies at an accredited academic institution after being admitted to York. If you begin these studies after your deferral has been approved, York University reserves the right to rescind your deferral and offer of admission. In this instance you will be required to reapply, pay a new application fee and submit your most current transcripts. (Exceptions may be considered if studies are pursued for religious or cultural reasons).
- If you are an international student AND have been refused a Student Authorization by Canada Immigration, you will need to reapply for the next available session and pay a new application fee.

The following programs DO NOT accept requests for admission deferral:

- Bachelor of Business Administration (BBA & iBBA) offered by the Schulich School of Business
- Bachelor of Social Work (BSW) offered by the Faculty of Liberal Arts & Professional Studies

